

## 2024 LeaderLuncheon Nomination Guidelines

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Do you know an outstanding woman who deserves recognition? We encourage you to nominate someone who exemplifies strong leadership qualities and has made a positive impact on our community. For more than 40 years, YWCA O'ahu has been honoring Hawaii's women from a diverse variety of backgrounds by highlighting their achievements and contributions.

By nominating a woman to become a LeaderLuncheon Honoree, you are supporting YWCA Oahu's annual fundraiser that fuels our mission of eliminating racism and empowering women. These funds provide hope to women working towards a better life. Whether it's a small business owner struggling to provide for her family or a woman transitioning out of incarceration, we work together to empower and uplift these women, better their families and our community.

### Who is a LeaderLuncheon Honoree?

A LeaderLuncheon Honoree is an established woman in her mid-to-late career, who has made a commitment to and a significant difference in her community and world. Her achievements demonstrate vision, creativity, and initiative.

*For example, she may have:*

- *Achieved outstanding success in her chosen field*
- *Broken new ground, overcome barriers, or been an agent for change*
- *Participated actively as a volunteer*
- *Served as a leader and as a positive role model*
- *Provided significant mentorship to girls and/or women*

### Key Dates:

- ❖ **NOMINATION DEADLINE: December 15, 2023**
- ❖ Honorees Selected: **TBD**
- ❖ Filming: **TBD**
- ❖ LeaderLuncheon Event: **May 9, 2024**

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### Nominee Criteria

- The nominee must be a woman, or identify as a woman, living on the island of O'ahu, Hawai'i at the time of the nomination
- The nominee must be available for filming, date **to be determined**
- The nominee must be available for the LeaderLuncheon event **May 9, 2024**
- The nominee must not be a current member of YWCA Oahu's Board of Directors
- The nominee cannot be currently running for a public office

### Selection Criteria

- Honorees must embody YWCA Oahu's mission of eliminating racism and empowering women
- Honorees are in the mid-to-late stage of her career
- Honorees are role models, leaders, and advocates for the advancement of women and girls
- Honorees will be sought from all industries and sectors

### Selection Process

- All selection committee members will review the completed nomination packages prior to the selection committee meeting
- Finalists are based on the strength of the application and alignment with YWCA O'ahu mission and values
- All deliberations of the selection committee will be treated confidentially
- Selection of Honorees will be final
- Nominators will be notified after the selection committee meeting regarding the status of their candidate application

*\*Event recognition and details subject to change*

Contact [leaderluncheon@ywcaoahu.org](mailto:leaderluncheon@ywcaoahu.org) for questions



## **YWCA O'ahu LeaderLuncheon Nomination Form**

### **NOMINEE'S INFORMATION**

Name:

Title:

Company/Organization:

Mailing Address:

City:

Phone:

Email:

### **NOMINATOR'S INFORMATION**

Name:

Title:

Relationship to Nominee:

Company/Organization:

Mailing Address:

City:

Phone:

Email:



**LETTERS OF SUPPORT (Please attach letters of support to this form)**

**Support Letter 1**

Name:

Title:

Business/Company:

Phone:

Email:

**Support Letter 2**

Name:

Title:

Business/Company:

Phone:

Email:

All applications must be received in full by **December 15, 2023**

Completed application must include this nomination form, nomination essay, two letters of support, and any optional support documents (e.g., news articles). Incomplete and late applications will not be accepted. Email to [LeaderLuncheon@ywcaoahu.org](mailto:LeaderLuncheon@ywcaoahu.org) or mail/hand deliver to:

YWCA O'ahu Attn: Development Office 1040 Richards Street Honolulu, HI 96813

47th Annual  
*Leader  
Luncheon*

[Support Letter 1]

47th Annual  
*Leader  
Luncheon*

**[Support Letter 2]**

47th Annual  
*Leader  
Luncheon*

**[Nominee Bio]**